

ONE HEALTH AMR RESEARCH PROGRAMME

Post-Award Frequently Asked Questions (FAQ)

Documents

- ***OHARP Grant Claims Form***
- ***OHARP Nationality Waiver Form***
- ***OHARP Budget Projection Template***
- ***OHARP Grant Early Termination Form***
- ***OHARP Grant Extension Form***
- ***OHARP Grant Variation Form***
- ***OHARP Yearly Progress Report Form***
- ***OHARP Final Report Form***
- ***OHARP Yearly Post-Grant Progress Report Form***
- ***OHARP Terms and Conditions***
- ***Guidelines for the Management of NCID Funding Programmes – OHARP***
- ***Terms of Reference for Yearly Audits of NCID Funding Programmes – OHARP***

Kindly visit the [NCID website](#) for the documents mentioned above.

Frequently Asked Questions

- 1. What if there are changes to my project and I no longer require the full amount that I have been awarded?**

Please contact the OHARP Secretariat immediately at oh_amr_research@ncid.sg if such a situation arises.

- 2. Will I need to inform NCID for grant variation requests?**

All grant variation, extension or early termination requests will have to be endorsed by the Host Institution's Research Director (or equivalent).

Host Institution's Director of Research may approve grant variation requests, provided that the cumulative amount of the virement of funds between votes do not exceed 10% of the total direct cost value of the Research. All other types of grant variation requests should be submitted to the OHARP Secretariat for NCID's approval.

NCID should be informed of all grant variations.

- 3. What are the financial management processes I should be aware of?**

Claims should be submitted on a quarterly basis and endorsed by the Host Institution's Director of Research.

During the Term, you will be required to submit yearly budget projections. Funds allocated in the budget projections must be spent within the specified period, and no rollover will be permitted across periods.

During the Term, you will be required to submit yearly financial reports by 30 September of each year.

4. How should my findings and outcomes be reported and the grantor acknowledged?

You will be required to submit a Yearly Progress Report, Final Report, and Yearly Post-Grant Progress Report during the Term, at the end of Term, and once a year after the end of Term, respectively. Findings and outcomes should be updated in the reports.

For publications, you will be required to provide the NCID with 1 copy of the proposed publication at least 14 days before the submission of the publication. All publications shall acknowledge funding support provided by the partners under the One Health National Strategic Action Plan using the following statement:

"This research is supported by the partners under Singapore's One Health National Strategic Action Plan: **Ministry of Health, National Environment Agency, National Parks Board, Public Utilities Board and Singapore Food Authority, and administered by the National Centre for Infectious Diseases.**"

5. Which documents should I reference for more information on OHARP grant?

For important information relating to the OHARP grant, please refer to the ***OHARP Terms and Conditions, Guidelines for the Management of NCID Funding Programmes – OHARP***, and ***Terms of Reference for Yearly Audits of NCID Funding Programmes – OHARP***.